

**Government of India**  
**Ministry of Micro, Small and Medium Enterprises**  
**MSME-Development Institute,**  
**Patliputra Industrial Estate, Patna - 800013**

**NOTICE INVITING QUOTATION**

No: MSME-DI/PAT/Misc-Vehicle/2016-17/-45

Dated 22.05.2019

**Sub : Notice inviting Quotation for Hiring of Vehicle on casual basis.**

MSME - Development Institute, Patna invites sealed quotations from registered and eligible Travelling Agencies for hiring of vehicle on casual basis for official use as per details given below :-

**1. Hiring rate for Local journeys on casual basis excluding GST (As applicable)**

Vehicle Model/Particulars	Rate for Pick & Drop from Hotel/Airport /Railway Station (1hour and 15 Kms per day)	Rate for 4 hours and 40 Kms per day	Rate for 8 hours and 60 Kms per day	Rate for 12 hours and 80 Kms per day	Rate for additional Kms	Rate for additional Hours
Indica Vista/Other similar model (Non A.C)						
Indica Vista/Other similar model (A.C)						
Indigo/Zest/Swift Dezire/Dezire/Other similar model (Non A.C)						
Indigo/Zest/Swift Dezire/Dezire/Other similar model (A.C)						
Scorpio/Xylo/Tavera/Other similar model						
Innova/Ertiga/Other similar model						

**2. Hiring rate for Outstation journeys with same day return on casual basis excluding GST (As applicable)**

Vehicle	Rate for outstation journey per K.M
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<b>Model/Particulars</b>	
Indica Vista/Other similar model (Non A.C)	
Indica Vista/Other similar model (A.C)	
Indigo/Zest/Swift Dezire/Dezire/Other similar model (Non A.C)	
Indigo/Zest/Swift Dezire/Dezire/Other similar model (A.C)	
Scorpio/Xylo/Tavera/Other similar model	
Innova/Ertiga/Other similar model	

**3. Hiring rate for Outstation journeys with night halt on casual basis excluding GST (As applicable)**

<b>Vehicle Model/Particulars</b>	<b>Vehicle Rental per Day</b>	<b>Fuel Expenditure @ KM per Litre</b>
Indica Vista/Other similar model (Non A.C)		
Indica Vista/Other similar model (A.C)		
Indigo/Zest/Swift Dezire/Dezire/Other similar model (Non A.C)		
Indigo/Zest/Swift Dezire/Dezire/Other similar model (A.C)		
Scorpio/Xylo/Tavera/Other similar model		
Innova/Ertiga/Other similar model		

2. Sealed Quotations are invited for hiring of vehicle on casual basis for official use on the terms and conditions mentioned below at S.No. (5).

3. Eligible Travelling Agencies interested and capable of supplying vehicle on casual basis as and when required for official use may submit their lowest competitive price quotation in the enclosed Proforma (Annexure - I) in a sealed envelope addressed to **"The Director, MSME-Development Institute, Patliputra Industrial Estate, Patna - 800013"** latest by **03.00 PM on or before 31.05.2019**. The envelope should be prominently superscripted "Price Quotation for Hiring of Vehicle - 2019".

4. The Quotations received in time will be opened **at 04.00 PM on the same day i.e. 31.05.2019 in the Conference Hall of the office**. The bidders or their representatives, not more than one for each quotation may be present, if they so desire, at the time of opening of the Quotations.

**5. Terms & Conditions :-**

(a) The requirement of hired vehicle will be solely on casual basis as and when required for official use.

(b) This notice inviting Quotation for hiring of vehicle does not constitute any contractual obligation for this office with lowest or any bidders for supply of hired vehicle.

(c) The lowest price quotation offered by a single or different bidders for various segments of hired vehicle shall be applicable for payment to all agencies supplying vehicle to this office on hired basis.

(d) However, the lowest bidder may be given preference, but The Director of this Institute will have the right to hire vehicle at the lowest price from any of the agencies depending upon the convenience/demands/situations/etc.

(e) The Director of this office reserves the right to accept or reject any or all of the quotations without assigning any reasons.

(f) Actual Parking charges/Toll taxes/Entry taxes/etc. for journeys will be reimbursed on production of original vouchers/receipts along with hiring charges bill.

(g) GST will be paid on billing as applicable.

(h) No night charges will be payable.

(i) Incomplete, unsigned and quotations received after the due date and time are liable to be rejected.

(j) In case of any disputes, decision of the Director of this office shall be final.

For more details, may contact the undersigned during working hours in the offices.

Encl. : Annexure - I (Quotation Form)

  
22/05/2019  
( G.K. SINHA )  
Assistant Director (Mech)/Admn  
For Director

Copy to :-

1. ✓ SENET Division - For uploading of the same on Office website.
2. Office Notice Board

**Annexure -I : Quotation Form**

**(Quotation Notice No: 12(13)/2015-Coord./Repair of Vehicle/  
MSME-DE/PAT/misc-Vehicle/2016-19/**

dated 22.05.2019)

To,

The Director,  
MSME - Development Institute,  
Patliputra Industrial Estate,  
Patna - 800013

Sir,

I hereby submit my lowest quotation for supply of hired vehicle on casual basis for official use in the office as per details given below :-

**1. Hiring rate for Local journeys on casual basis excluding GST (As applicable)**

Vehicle Model/Particulars	Rate for Pick & Drop from Hotel/Airport /Railway Station (1hour and 15 Kms per day)	Rate for 4 hours and 40 Kms per day	Rate for 8 hours and 60 Kms per day	Rate for 12 hours and 80 Kms per day	Rate for additional Kms	Rate for additional Hours
Indica Vista/Other similar model (Non A.C)						
Indica Vista/Other similar model (A.C)						
Indigo/Zest/Swift Dezire/Dezire/Other similar model (Non A.C)						
Indigo/Zest/Swift Dezire/Dezire/Other similar model (A.C)						
Scorpio/Xylo/Tavera/Other similar model (A.C)						
Innova/Ertiga/Other similar model (A.C)						

**2. Hiring rate for Outstation journeys with same day return on casual basis excluding GST (As applicable)**

<b>Vehicle Model/Particulars</b>	<b>Rate for outstation journey per K.M</b>
Indica Vista/Other similar model (Non A.C)	
Indica Vista/Other similar model (A.C)	
Indigo/Zest/Swift Dezire/Dezire/Other similar model (Non A.C)	
Indigo/Zest/Swift Dezire/Dezire/Other similar model (A.C)	
Scorpio/Xylo/Tavera/Other similar model	
Innova/Ertiga/Other similar model	

**3. Hiring rate for Outstation journeys with night halt on casual basis excluding GST (As applicable)**

<b>Vehicle Model/Particulars</b>	<b>Vehicle Rental per Day</b>	<b>Fuel Expenditure @ KM per Litre</b>
Indica Vista/Other similar model (Non A.C)		
Indica Vista/Other similar model (A.C)		
Indigo/Zest/Swift Dezire/Dezire/Other similar model (Non A.C)		
Indigo/Zest/Swift Dezire/Dezire/Other similar model (A.C)		
Scorpio/Xylo/Tavera/Other similar model		
Innova/Ertiga/Other similar model		

2. I have carefully read the Terms and Conditions and agree to abide by them unconditionally.

3. Details of the Bidder :-

Name of the Firm/Travelling Agency	
GST Registration No. (If applicable)	
Address	
Name of the Proprietor/Partner/Director	
PAN No. of the Firm/Proprietor/Partner	
Contact Number	

Place :

Date :

(Signature with full Name)  
With Seal in case of Firm